



Beijing International Conference on Women and Desertification

Organized by the Governments of Algeria, China and Italy and the UNCCD secretariat

Beijing, China, 29 May – 1 June 2006

Information for participants

1. Venues of the Conference

The Conference will be held in the Lecture Hall on the 16th floor of the International Bamboo and Rattan Tower (IBRT), which is located at the following address:

8, Futong East Street
Wangjing Area, Chaoyang District
Beijing, China
Postal code 100102
Tel.: +86 10 6471 9666
Fax: +86 10 6475 4443

The opening session will be held in the Convention Hall of the Chinese Academy of Forestry (CAF) on the morning of 29 May 2006. Transportation between the IBRT and CAF will be arranged. The departure times from the IBRT will be indicated in the information package provided upon arrival.

2. Conference Secretariat

Beijing Conference Secretariat
Ms. Anja Thust
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UNCCD secretariat
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E-mail: athust@unccd.int
beijingconference@unccd.int

3. Accommodation

All funded participants are provided with accommodation at the IBRT. Since transportation for the opening session will be provided from the IBRT, and the Conference will be convened at the IBRT, all other participants are advised to stay at the IBRT as well.

4. Daily allowance for sponsored participants

Funded participants will receive 20% of the regular daily subsistence allowance (DSA) in Beijing, while their full board and lodging will be covered by the Conference organizers.

The Conference Secretariat will not be responsible for any loss, damage or injury to any person or property arising from the travel and stay of participants.

5. Registration of participants

Participants should pre-register for the Conference by sending a letter of confirmation of participation to the Conference Secretariat using the e-mail address given above. The registration of participants in Beijing (including collection of identity badges and background documents) will take place according to the following schedule:

28 May 2006	IBRT	9 a.m. – 11:30 a.m. 2 p.m. – 9 p.m.
29 May 2006	Convention Hall, CAF	8 a.m. – 9:30 a.m.

6. Conference facilities

Meeting rooms (both plenary hall and working group rooms) will all be equipped with a projection facility and a laptop. An Internet point, with computers having access to the Internet and with printing facilities, will also be available.

The Conference working language will be English. Plenary sessions will be interpreted into Chinese, English, French and Spanish.

7. Hotel room facilities at the IBRT

Hotel rooms at the IBRT are all equipped with an ADSL Internet connection, which is free of charge. Telephone calls outside the IBRT can be made only after applying at the Registration Desk.

8. How to get to the Conference venue

A) By the Conference transportation service

A transportation service to the IBRT will be provided by the Conference Secretariat for funded participants arriving at Beijing International Airport on 27 and 28 May. Other participants in need of such transportation service should inform the Secretariat about their flight details.

A Conference Secretariat welcome desk will be located in the Arrivals area of Beijing International Airport to inform participants about their transportation to the IBRT.

Transportation from the IBRT to the airport will be provided on 1 and 2 June.

B) By public transport

There are different options for reaching the IBRT. The distance is approximately 30 kilometres. Taxi transfers are possible. The cheapest way to reach the Conference venue is by shuttle bus and a public bus, using the following route:

Shuttle Bus No. 5: Airport-Wangjing (望京) – Xiao Ying (小营) (stop here and change onto Bus 737)

Price: RMB 16 Yuan

Public Bus 737: Xiao Ying (小营) – Bai Miao (白庙) – Liu Gongzhu Fen (六公主坟) – Shizikou Cun (十字路口村) – Nanhuqu Lu Rd. (南湖中路) – Nanhuzhongyuan (南湖中园) – Huajiadi Xili (花

家地西里) – Daxiyang Xincheng (大西洋新城) – Futong Xi Dajie (阜通西大街) (stop here and walk to the east for about 10 minutes, and take the first street turning right)
Price: RMB 1 Yuan

9. General information about the Conference venue

Useful information about various facilities in Beijing and China can be found on the official tourist Web sites at <http://www.cnta.com/lyen/index.asp> and <http://www.cits.net>.

Currency: US\$ 100 = RMB 801.65 Yuan
EUR 100 = RMB 1005.20 Yuan (indicative rates on 29 April 2006)

Weather: During the months of May and June, average temperatures in Beijing can vary between 19 and 36 degrees Celsius. Participants are recommended to bring both light and warm clothing.

Electricity: 220 V, 50 Hertz
Adapters can be borrowed inside the IBRT; the Room Centre can be contacted on extension 5000.

Local time: GMT + 8 hours
